ON-LINE SKYWARD COURSE SELECTION DIRECTIONS

1. **Enter Student Skyward Login and Password**

   - You must log on from your Chromebook or a real computer-the Skyward mobile app on your phone will not work
   - You must log into Student Access. Family access (what your parents use) does not have this capability.
   - Lost your password? Click on the "forgot password" to have it reset.

2. **Enter your course selections. Be sure to choose 7.50 credits.**
   Some classes are one trimester, some are two, some are three.

   - Click Schedule.
   - On upper right you will see "Course Requests Now Open". Beneath that click on "Requests Courses for 2021-2022 in Lindbergh High School".
   - Select each request by highlighting the course and clicking "Add Course"
   - To remove a course, highlight the course and click "Remove Course".
   - When finished entering 7.50 credits of requests, click on "Request Alternates" at the top of the page.

3. **Alternates are SUPER important-**
   - **You must enter a minimum of 6 alternate choices.**
   - The master schedule is a complicated puzzle. You need alternates to guarantee a full schedule.

4. **When finished, review your courses carefully. You will have little to no opportunity to make changes later. If you are satisfied, then simply exit the program.**

- **If you are a Zero-Hour Band, Orchestra or Choir Student –**
  Skyward data entry is set to limit you to 7.50 credits (15 trimester classes). Your Band, Orchestra and Choir teachers will provide to the counselors a list of those students who should be enrolled into Zero hour. We will enter these classes for you. Simply communicate with your music teacher and they will let you know the requirements for being added to the zero hour ensembles.